

## « Supply Chain Technician Distribution» (M/F)

Promethera Biosciences is a global innovator in liver therapeutics whose mission is to enable patients to overcome acute and chronic liver diseases. Our lead clinical program, derived from our patented cell technology platform HepaStem, is designed to benefit from its immune-modulatory and anti-fibrotic properties. In addition to our cell-based pipeline we develop antibody technologies, such as the anti-TNF-R1 antibody Atrosimab, to complement and diversify our therapeutic options. We are a team of international experts operating out of facilities in Mont-Saint-Guibert, Belgium, Durham, NC, USA, Tokyo, Japan and Basel, Switzerland.

If you are sharing our vision of becoming the world leader in regenerative medicine in the liver space by developing innovative advanced therapies for acquired liver diseases and if you are looking for new challenges amongst a dynamic and international team of more than 60 people, consider a collaboration with our fast-growing company. Promethera Biosciences is currently hiring a **Supply Chain Technician -Distribution**.

### MAIN RESPONSIBILITIES

The selected candidate will have the following responsibilities:

#### Product distribution

- Organize and follow-up the investigational product delivery and return to/from the clinical sites and partners
- Train and audit clinical sites for IMP reception and reconstitution
- Package the investigational product
- Ensure shipment material and equipment are available and qualified

#### Material transfer

- Import /exportation regulated material
- Obtain import permits
- Prepare customs documentation
- Organize specific transport (e.g. pre-clinical material)
- Organize transfers from/to external storages

#### Miscellaneous

- Report to the Supply Chain Supervisor and have no supervisory role
- Adapt procedures, techniques, tools, materials, and/or equipment to meet needs in their area
- Support warehouse operations (reception and storage) as needed
- Work in pair and be the backup of the other supply chain technician
- Work about 90% on execution and 10% innovative tasks
- Report to the Supply Chain Supervisor and have no supervisory role

#### Behavioural

- Be able to perform work under limited supervision within direct area of responsibilities and to work on non-routine tasks with moderate supervision.
- Be able to efficiently prioritize and complete tasks in due time

- Be rigorous & quality mindset
- Work in compliance with Good Manufacturing Practices.

## QUALIFICATIONS

- Hold a Bachelor degree diploma in a related-field
- Have at least a basic level in English and French ( $\geq$ A2 in the Common European Framework of Reference for Languages), be fluent in one of these languages
- Be able to use the core functionalities of Excel, warehouse management systems and general office suites
- Have worked previously in logistics or in a pharma environment
- Know the GMP principles
- Have some understanding of relevant regulations (E.g. Incoterms, ADR, GDP, customs)
- Flexibility to operate in multitasks environment
- Be willing to travel about 10% of time

## LOCATION

- At our headquarters in Mont-Saint-Guibert / Gosselies, Belgium

You may apply for this position by sending your CV and application letter to [HR@promethera.com](mailto:HR@promethera.com)

Please note that, due to the high number of applications we receive, only retained candidates for interview will be contacted.

*For information, resumes and application letters received will be retained as long as the employment's offer is valid and will be destroyed as soon as the position is filled. We will contact you in case we wish to keep your CV after the recruitment period.*